No. 188 Wong Nai Chung Road

Happy Valley

Hong Kong

21 October 2026

Tender Invitation - Design and Build
Renovation of Children's Playroom
at Craigengower Cricket Club (The 'Club")

Dear Sir / Madam,

The Club hereby invites your company to submit a Design and Build tender for the Renovation of the Children's Playroom at the Club.

Tenderers shall submit a proposal comprising the design, supply, construction, installation, testing and commissioning of the Children's Playroom in accordance with the tender documents provided by the Club.

The successful tenderer shall complete the Works within thirty (30) calendar days from the date of the Club's written confirmation of the final design.

Completed tenders shall be enclosed in a sealed envelope clearly marked:
" Design and Build Tender for the Renovation of the Children's Playroom"
and deposited in the Tender Box at the following address no later than **5:00 p.m. on 4 November 2026**.

Late submissions and tenders not deposited in the Tender Box will not be considered.

In the event that (a) Tropical Cyclone Warning Signal No. 8 or above; (b) Black Rainstorm Warning Signal; or (c) "Extreme Conditions" announced by the Government is in force at any time between 9:00 a.m. and 12:00 noon on the Tender Closing Date, the tender closing time shall be extended to 12:00 noon on the first working day after the relevant warning signal or announcement has been cancelled.

For enquiries regarding tender submission details or site visit arrangements, please contact. Michael Lo at Tel: 2837-1819 or via email at tender@ccc1894.com.

Yours sincerely,

Kelvin Pang
General Manager

To: Tender Board
Craigengower Cricket Club
No. 188 Wong Nai Chung Road,
Happy Valley
Hong Kong

Tender Invitation Date: 21 October 2026

Tender Closing Date: 4 November 2026

Form of Tender

We offer to carry out the Design and Build Renovation of the Children's Playroom at Craigengower Cricket Club for the Contract Sum stated in the Summary of Prices in this Form of Tender, in accordance with the Tender Documents, including

Appendix A – Notes to Tenderers
Appendix B – Conditions of Contract
Appendix C – Scope and Specifications
Appendix D – Schedule of prices
Appendix E – Floor Plan of Children's Playroom
Appendix F - Declaration of Non Collusive Tendering and No Conflict of Interest

Name: _____

Title/capacity: _____

Date: _____

Company Name: _____

Business Registration Certificate No.: _____

Company Chop: _____

Phone: _____

Fax: _____

Email: _____

(a) Summary of Prices

	Description	Quantity (No.)	Unit Price (HK$)	Amount (HK$)
a)	Preliminary (including Employees' Compensation Insurance and Public Liability Insurance with a minimum coverage amount of HK$20,000,000)	1 lot	Sum	
b)	Design of the Children's Playroom, including concept design, layout plans, renderings, material boards, shop drawings and all submissions required for the renovation works	1 lot	Sum	
c)	Demolition, removal and disposal of existing facilities of the Children's Playroom, false ceiling, lights, finishes and MVAC system (including cassette type AC Units, all old circuits) (if applicable)	1 lot	Sum	
d)	Renovation and fit-out works, including flooring, wall finishes, ceiling works, new MVAC system, fire services equipment, lighting, electrical works, decoration and associated builders' works	1 lot	Sum	
e)	Supply and installation of Play Equipment as stipulated in the final design, interactive play features, furniture, fixtures and fittings, as well as floor mats	1 lot	Sum	

f)	Supply and installation of safety features, including impact-absorbing surfaces, protective padding, child-proof features, safety barriers and associated safety works	1 lot	Sum	
g)	Testing, commissioning, staff training, provision of As-Built drawings, fire certificates (where applicable), operation & maintenance manuals, warranty certificates and handover documentation	1 lot	Sum	
h)	Defects Liability Obligations, warranty support and after-sales services (12-month)	1 lot	Sum	
i)	Provision of comprehensive maintenance and after-sales support services for further a period of three (3) years following the expiry of the Defects Liability Period (including scheduled inspections, preventive maintenance, and replacement of standard consumables)	Year 1		
		Year 2		
		Year 3		
	Total Contract Price (a) + (b) + (c) + (d) + (e) + (f) + (g) + (h)+(i)			

Note: The Tender Sum shall include all labour, supervision, design services, materials, equipment, transportation, delivery, installation, testing, commissioning, insurances, permits (if required), statutory compliance costs, warranties, profits, overheads and all other incidental expenses necessary for the complete execution of the renovation works. No additional payment shall be made unless expressly approved by the Club in writing.

(b) Company Qualifications and Project Team

The Tenderer shall provide details of its company qualifications and the personnel proposed for this Project.

The Tenderer shall submit:
a. Copy of Business Registration Certificate;
b. Company profile and years of operation;
c. Details of the proposed Project Manager and Site Supervisor;
d. Relevant manufacturers' references, trade certifications and safety training records of personnel assigned to the Works;
e. Copies of valid registration certificates, licences or trade qualifications where applicable.

Please attach supporting documents.

(c) Relevant Project References

Please provide details of similar projects completed within the past five (5) years involving children's playrooms, indoor playgrounds, clubhouse facilities, educational facilities, recreational facilities or comparable design-and-build projects.

Project	Client	Description	Contract Value	Completion Date
1				
2				
3				
4				
5				

Additional references may be attached separately.

Signature of Authorized Person : _____

Company Chop : _____

Date of Submission : _____

Appendix A - Notes to Tenderers

1. All tender submissions shall be placed in sealed envelopes and deposited in the Tender Box at the Craigengower Cricket Club Office no later than 5:00 p.m. on 4 November 2026 ("Tender Closing Date").

2. Tender prices shall remain valid for acceptance for a period of one hundred (100) days from the Tender Closing Date.

3. All prices submitted shall be quoted in Hong Kong Dollars (HK$).

4. All prices quoted shall be firm and fixed for the duration of the Contract and shall not be subject to adjustment or fluctuation for any reason.

5. Tenderers shall complete all entries in the Form of Tender and provide prices in numerical figures rounded to the nearest Hong Kong Dollar. Any discounts, rebates or deductions offered shall be clearly stated and reflected in the tender submission.

6. The Contractor shall complete the Works within thirty (30) calendar days from the date of the Club's written confirmation of the final design. Tenderers shall be deemed to have allowed for the required completion period in their tender submissions.

7. Tenderers shall provide details of at least three (3) projects of a similar nature and scale successfully completed within the past five (5) years involving the design, construction, renovation or fit-out of children's playrooms, indoor playgrounds, family recreation facilities or comparable projects.

8. Tenderers shall submit a preliminary design proposal, including conceptual design, layout plans, perspective views, renderings, mood boards, proposed materials, colour schemes and any other information necessary to demonstrate the proposed design intent and functionality.

9. Tenderers shall provide catalogues, brochures, technical specifications, testing certificates, safety certifications, manufacturer's information and relevant supporting documents for all proposed play equipment, furniture, fixtures, finishes and materials.

10. Tenderers shall submit a preliminary project programme indicating key milestones including design development, material procurement, fabrication, site works, testing, commissioning and practical completion.

11. Tenderers shall confirm that their proposals comply fully with the Specifications and requirements of the Tender Documents. Where any item, material, equipment or design

deviates from the specified requirements, full details and justifications shall be provided on separate sheets.

12. Designs, materials, equipment or construction methods may be proposed provided that the tenderer demonstrates to the satisfaction of the Club that such proposal achieve equivalent standards of functionality, safety, durability, maintainability and overall performance.

13. Additional details or information may be provided on separate sheets with the relevant item number marked for easy reference.

14. Tenderers shall be deemed to have satisfied themselves as to the nature of the site, site constraints, access arrangements, working conditions and all matters which may affect the execution and completion of the renovation works. No additional claims arising from lack of knowledge of site conditions shall be entertained.

15. All proposed designs, materials, furniture, fixtures, finishes, play equipment and associated installations shall comply with all applicable laws, regulations, codes of practice, safety requirements and industry standards relevant to children's recreational and play facilities in Hong Kong. All play equipment, impact-absorbing flooring and related safety components shall conform to relevant British Standards (BS) and/or European Standards (EN) for children's play equipment and recreational facilities. Tenderers shall provide supporting test reports, certificates and documentary evidence upon request by the Club.

16. Tenderers shall ensure that all proposed materials, finishes, adhesives, paints, coatings, furniture and play equipment are of standards suitable for children's use, durable, non-toxic, environmentally friendly, free from hazardous substances, fire-retardant, and appropriate for indoor recreational environments. Materials and finishes shall, where applicable, incorporate anti-bacterial, hygienic and easy-to-clean surface properties to facilitate maintenance and promote a healthy play environment. Tenderers shall also consider the use of materials and design solutions with sound absorption and acoustic performance characteristics to minimise noise transmission and enhance user comfort within the Children's Playroom. Documentary evidence, fire safety test reports, environmental certifications, acoustic performance data (where applicable), and product certifications shall be provided upon request.

17. Tenderers shall provide details of warranties for workmanship, equipment, furniture, fixtures, finishes and play equipment supplied under the Contract, including warranty periods and maintenance support arrangements.

18. A minimum of twelve (12) months Defects Liability Period shall commence from the

date of Practical Completion. During the Defects Liability Period, the Contractor shall, at its own cost and within a reasonable time specified by the Club, rectify all defects, faults, deficiencies and workmanship issues arising from the renovation works.

19. Incomplete tender submissions or submissions that fail to provide the required information may not be considered.

20. If a tender is submitted on the basis of overall acceptance of the entire proposal, this shall be clearly stated in the tender submission.

21. The Form of Tender shall be signed by a duly authorised representative of the company and affixed with the company chop.

22. Where a tenderer is unable to provide any required item, service or component, the words "No Offer" shall be entered against the relevant item together with supporting reasons.

23. The Club reserves the right to request clarifications, supplementary information, presentations, material samples or design explanations from any tenderer during the tender evaluation process. Such requests shall not imply acceptance of any tender.

24. The Summary of Prices provided in the tender submission shall not be the sole criterion in the evaluation of tenders. The Club will take into account factors including compliance with the tender requirements, design quality, functionality, safety, durability, maintainability, relevant experience, project programme, warranty provisions, after-sales support and overall value for money.

25. The Club reserves the right to accept or reject any tender, whether in whole or in part, and reserves the right to negotiate with any tenderer.

26. The Club is not bound to accept the lowest-priced tender or any tender received.

27. The issue of this tender invitation does not constitute any commitment by the Club to award a contract.

28. Tenderers shall treat all information provided by the Club in connection with this tender as confidential and shall not disclose such information to any third party without the prior written consent of the Club.

29. Only the successful tenderer will be notified of the tender result. Unsuccessful tenderers will not be informed separately.

Appendix B - Conditions of Contract

For the Design and Build Renovation of the Children's Playroom

1. Contract Documents

The Contract shall comprise the Letter of Acceptance, Form of Tender, these Conditions of Contract, the Specifications, Drawings, Schedules, Tenderer's Proposal, Summary of Prices, and all other documents forming part of the Contract. In the event of any inconsistency, the Club shall determine the order of precedence of the Contract Documents and its decision shall be final.

2. Scope of Works

The Contractor shall be responsible for the complete design, supply, delivery, installation, testing, commissioning and completion of all works necessary for the renovation of the Children's Playroom in accordance with the Contract Documents and to the satisfaction of the Club.

3. Design Responsibility

The Contractor shall be fully responsible for the adequacy, functionality, safety and completeness of the design and shall ensure that the completed facilities are fit for their intended purpose. All designs shall comply with applicable statutory requirements, in particular fire safety, codes of practice and relevant industry standards.

4. Technical Submissions

The Contractor shall submit for the Club's review and approval all necessary design drawings, layout plans, material schedules, shop drawings, colour schemes, equipment specifications and other technical documents required for the execution of the Works.

5. Certificates and Test Reports

The Contractor shall provide valid certificates, test reports (such as formaldehyde-free & fire certificate) and supporting documentation demonstrating that all materials, furniture, finishes, play equipment and installations comply with all applicable statutory requirements, safety standards and performance specifications.

All play equipment, impact-absorbing surfaces and associated facilities shall comply with the relevant British Standards (BS) and/or European Standards (EN). The Club may require the Contractor to provide independent testing certificates or third-party verification prior to acceptance of the Works.

6. Materials Requirements

All materials, finishes, coatings, adhesives, sealants, composite wood products, furniture, fixtures and play equipment incorporated into the Works shall be suitable for children's use, durable, non-toxic, environmentally

friendly, free from hazardous substances, and designed for ease of cleaning and maintenance. Anti-bacterial surface treatments shall be provided where appropriate. Materials and finishes shall also possess suitable sound absorption and acoustic performance characteristics to enhance user comfort and reduce noise within the Children's Playroom.

All timber products, laminates, composite wood products and adhesives shall be formaldehyde-free or comply with internationally recognised low-emission standards acceptable to the Club.

7. Programme and Completion

Within seven (7) days after the award of the Contract, the Contractor shall submit a detailed works programme showing the proposed sequence of works, design development, procurement, fabrication, delivery, installation, testing, commissioning and completion.

The Contractor shall complete the Works within thirty (30) calendar days from the date of the Club's written confirmation of the final design.

Time shall be of the essence of this Contract.

8. Liquidated Damages for Delay

If the Contractor fails to achieve Practical Completion by the completion date stipulated in Clause 7, the Contractor shall pay to the Club liquidated damages at the rate of **HK$3,000 per calendar day** or part thereof that the renovation works remain incomplete.

The Club may deduct any liquidated damages due from any monies payable to the Contractor under the Contract.

The payment of liquidated damages shall not relieve the Contractor from its obligation to complete the renovation works or from any other obligations and liabilities under the Contract.

Where delay is caused solely by variation orders instructed by the Club or by circumstances expressly approved by the Club in writing, the Club may, at its sole discretion, grant an extension of time and adjust the Practical Completion date accordingly.

9. Site Supervision and Protection

The Contractor shall provide all necessary supervision, labour, materials, tools, plant and equipment required for the proper execution of the Works.
The Contractor shall take all necessary measures to protect the existing Club facilities, furniture, finishes, services and property that do not form part of the renovation works during the execution of the works under the contract.

Any damage caused by the Contractor, its employees, agents or subcontractors shall be made good by the Contractor at its own expense and to the satisfaction of the Club.

10. Working Hours and Coordination

The Contractor shall coordinate all works with the Club and shall comply with any restrictions imposed by the Club regarding access, noise control, dust control, safety requirements and working hours.

The Contractor shall ensure that disruption to Club operations, members, guests and staff is kept to a minimum at all times.

11. Compliance with Laws and Safety Requirements

The Contractor shall comply with all applicable ordinances, regulations, codes of practice, statutory requirements and safety obligations relating to the execution of the renovation works.

All works shall be executed in a safe and workmanlike manner and in accordance with all applicable occupational safety and health requirements.

12. Testing and Commissioning

The Contractor shall carry out all testing, inspections and commissioning necessary to demonstrate that all installations, equipment and facilities are safe, fully operational and in compliance with the Contract requirements.

Copies of all test results, certificates and commissioning records shall be submitted to the Club prior to Practical Completion.

13. Practical Completion

Practical Completion shall be deemed to have occurred only when:
(a) all Works have been completed to the satisfaction of the Club;
(b) all outstanding defects and deficiencies identified during inspection have been rectified;
(c) all testing and commissioning have been successfully completed;
(d) all certificates, warranties, operation manuals, maintenance manuals and as-built drawings have been submitted to the Club; and
(e) the Club has issued written confirmation of Practical Completion.

14. Payment

Payment shall be made in accordance with the Schedule of Payment forming part of the Contract.

The Club may withhold payment in respect of any incomplete, defective or non-compliant works until such items have been satisfactorily rectified.

15. Defects Liability Period

The Contractor shall provide a Defects Liability Period of twelve (12) months commencing from the certified Date of Practical Completion.
During the Defects Liability Period, the Contractor shall, at its own cost, rectify any defect, fault, failure, defect in workmanship, defective materials, shrinkage, cracking or other deficiency arising from the design, materials, equipment or execution of the Works within seven (7) calendar days, or such other period as specified by the Club.
Should the Contractor fail to carry out the required remedial works within the specified period, the Club may engage others to perform such works and

recover all associated costs and expenses from the Contractor.

16. Warranties

The Contractor shall provide all manufacturers' warranties, guarantees and certificates relating to the materials, furniture, fixtures, finishes and play equipment supplied under the Contract.
All warranties shall be assigned to, or made directly enforceable by, the Club.

17. Variations

The Club may instruct additions, omissions, substitutions or alterations to the Works at any time before completion.

No variation shall be carried out unless approved or instructed by the Club in writing.

Any adjustment to the Contract Sum arising from a variation shall be agreed in writing before the variation is undertaken wherever practicable.

18. Insurance

The Contractor shall maintain throughout the Contract Period adequate insurance coverage, including but not limited to:

(a) Employees' Compensation Insurance;
(b) Public Liability Insurance with a minimum coverage amount of HK$20,000,000; and
(c) any other insurance required under applicable laws and regulations.

The Contractor shall provide copies of insurance policies and proof of validity to the Club prior to work.

19. Confidentiality

The Contractor shall keep confidential all information relating to the Club, its members, guests, operations and facilities obtained during the course of the Contract and shall not disclose such information to any third party without the Club's prior written consent.

This obligation shall survive completion or termination of the Contract.

20. Completion of Works

Practical Completion shall be subject to:

(a) completion of all Works;
(b) satisfactory rectification of all defects; and
(c) submission of all certificates, warranties, operation manuals, maintenance manuals and as-built drawings.

Final acceptance shall be subject to completion of all obligations under the Defects Liability Period to the satisfaction of the Club.

Appendix C - Scope and Specifications

For the Design and Build Renovation of the Children's Playroom

1. The Scope

The Contractor shall be responsible for the design, supply, delivery, construction, installation, testing, commissioning and handover of the renovated Children's Playroom of the Club.

The Works shall include, but not be limited to:

a. Design development and preparation of layout plans, shop drawings, material schedules, colour schemes, construction and installation details.
b. Supply and installation of all play equipment, furniture, fixtures, fittings, decorative elements, flooring, wall finishes, ceiling finishes, lighting, MVAC system including pretreated air supply, AC duct type units and other associated mechanical and electrical works.
c. Removal and disposal of existing facilities, MEP items including all AC units including cassette type and etc. furniture and finishes off site.
d. Construction, fit-out and finishing works necessary for the complete renovation of the Children's Playroom in accordance with the approved design.
e. Testing, commissioning and demonstration of all equipment and facilities, comply with the safety requirements specified in Clause 4.
f. Submission of all equipment certificates, warranties, operation manuals, maintenance manuals and as-built drawings.
g. Provision of staff training on the use, inspection and maintenance of the facilities.
h. Provision of maintenance support and after-sales services during the warranty and Defects Liability Period.
i. Modification, relocation (where required), and re-testing of existing Fire Services (F.S.) system installations including sprinkler heads, smoke detectors, and emergency lighting AV alarm etc. in compliance with latest Fire Services Department (FSD) regulations.

2. Design Requirements

a. General Requirements

The design shall:

i. Create a safe, functional, attractive and engaging indoor environment suitable for children.
ii. Maximise usable play space whilst maintaining adequate circulation and supervision areas.
iii. Provide age-appropriate play equipment and activity zones designed primarily for children aged five (5) years and under. Consider accessibility, visibility, operational efficiency and ease of maintenance.
iv. Be aesthetically consistent with the Club's image and standards.
v. Comply with strict indoor acoustic standards (reverberation control) to manage noise levels within the playroom and prevent transmission to adjacent club

areas like family lounge.

vi. Provide MVAC complying with Hong Kong Labour Department's Guidance Notes and EPD's supplemented by ASHRAE/CIBSE standards for system design and thermal comfort.

b. Design Submission

In accordance with the draft outline design, the Contractor shall submit the followings for consideration:

i. Draft design concept statement.
ii. Proposed layout plans and photos of suggested play equipment.
iii. Three-dimensional renderings and perspectives.
iv. Material board and colour scheme.
v. Preliminary furniture and equipment schedule.
vi. Proposed maintenance and cleaning schedule.

c. Design Approval

The Club reserves the right to make amendments or modificaations to the proposed design before granting approval to proceed with the procurement.

No materials, furniture, fixtures or equipment shall be ordered before written approval of the final design by the Club.

3. Works Programme

In consultation with the Club Operations Manager, the Contractor shall submit a detailed works programme within seven (7) days after the Contract award, showing the phases for:

a. Design development.
b. Submission and approval stages.
c. Material and Furniture procurement.
d. Manufacturing and fabrication.
e. Site works (demolishment, renovation, installation and fitting out).
f. Testing and commissioning.
g. Staff training.
h. Practical Completion.

The Contractor shall regularly update the programme and notify the Club of any event that may affect the practical completion date.

4. Material Requirements

i. All materials, furniture, finishes and play equipment shall be suitable for children's use, durable, non-toxic and designed for intensive daily operation.

ii. All exposed surfaces shall (a) be free from sharp edges, corners and protrusions; (b) have smooth and durable finishes; (c) be resistant to impact, wear, moisture and routine cleaning; and (d) be suitable for continuous use by children.

iii. All materials, furniture, finishes and play equipment shall comply with applicable statutory requirements and relevant British Standards (BS) and/or European Standards (EN), including but not limited to (a) BS EN 1176 for playground equipment; (b) BS EN 1177 for impact-attenuating surfacing; other applicable BS, EN or equivalent international standards relevant to children's facilities.

iv. All timber products, plywood, MDF, particleboard, laminates, adhesives, paints, coatings and composite wood materials shall be (a) formaldehyde-free; or (b) certified low-emission products acceptable to the Club,.

v. The Contractor shall provide manufacturer's certifications, test reports and compliance certificates upon request by the Club.

vi. All facilities and equipment shall be supplied with manufacturer's warranties and operation and maintenance manuals.

5. Play Equipment and Furniture

All play equipment and furniture shall:
a. be specifically designed and manufactured for children's use;
b. be robust, durable and resistant to wear and tear;
c. comply with the safety requirements specified in Clause 4 above;
d. be suitable for the intended age group (children aged five (5) years and under) and operational requirements of the Children's Playroom.

Play equipment shall incorporate appropriate safety features including:
a. protective guards and barriers where required;
b. anti-slip surfaces where appropriate;
c. impact-protection features;
d. safe access and egress arrangements; and
e. adequate safety clearances and fall zones in accordance with applicable safety standards.

All electrical power points accessible to children within the playroom zone must be equipped with safety shutters (safety shutter sockets) and protected by dedicated Residual Current Devices (RCD).

6. Construction and Installation

The Contractor shall:

a. Protect all existing Club facilities during the execution of the Works.
b. Keep the site clean and orderly at all times.
c. Minimise dust, noise and disruption to Club’s other operations.

d. Remove all debris and waste materials arising from the Works off site in accordance with Law in Hong Kong.
e. Reinstate any damaged areas resulting from the Works at its own cost.
f. Comply with all Club safety and access requirements.

7. Submission Requirements

The Contractor shall provide the following for the Club's approval:
a. Shop drawings.
b. Material samples.
c. Product catalogues, in particular all play equipment.
d. Equipment specifications.
e. Test certificates complied with Clause 4.
f. Warranty documentation.
g. Maintenance recommendations.
h. Method statements where required.

8. Testing and Commissioning (T&C)

All installations, equipment and facilities shall be fully tested, inspected and commissioned before acceptance.

The Contractor shall:
a. Carry out factory and/or manufacturer's testing where applicable.
b. Conduct complete on-site testing following installation.
c. Verify the safe operation and functionality of all equipment.
d. Demonstrate compliance with statutory and safety requirements.
e. Rectify all defects identified during testing.

The Contractor shall submit detailed testing and commissioning reports those comply with Clause 4 to the Club prior to Practical Completion.

Practical Completion shall only be granted after successful completion of all testing and commissioning activities and written acceptance by the Club.

9. Training

Prior to handover, the Contractor shall provide training for Club staff covering:
a. Safe operation of play equipment and facilities.
b. Routine inspection procedures.
c. Basic maintenance requirements.
d. Safety precautions.
e. Reporting of defects and maintenance issues.

10. Warranty and Maintenance Requirements

All play equipment, furniture, fixtures and associated installations supplied under the

Contract shall be covered by a minimum one (1) year manufacturer's warranty.

The Works shall be subject to a minimum twelve (12) month Defects Liability Period commencing from the certified Date of Practical Completion.

During the manufacturer's warranty period, the Contractor shall provide:
a. Quarterly inspection visits.
b. On-site service response within two (2) working days after receipt of a service request from the Club.
c. Labour, transportation and replacement of defective components including all parts at no additional cost to the Club.
d. Technical support during normal business hours.

Appendix D – Schedule of Payment

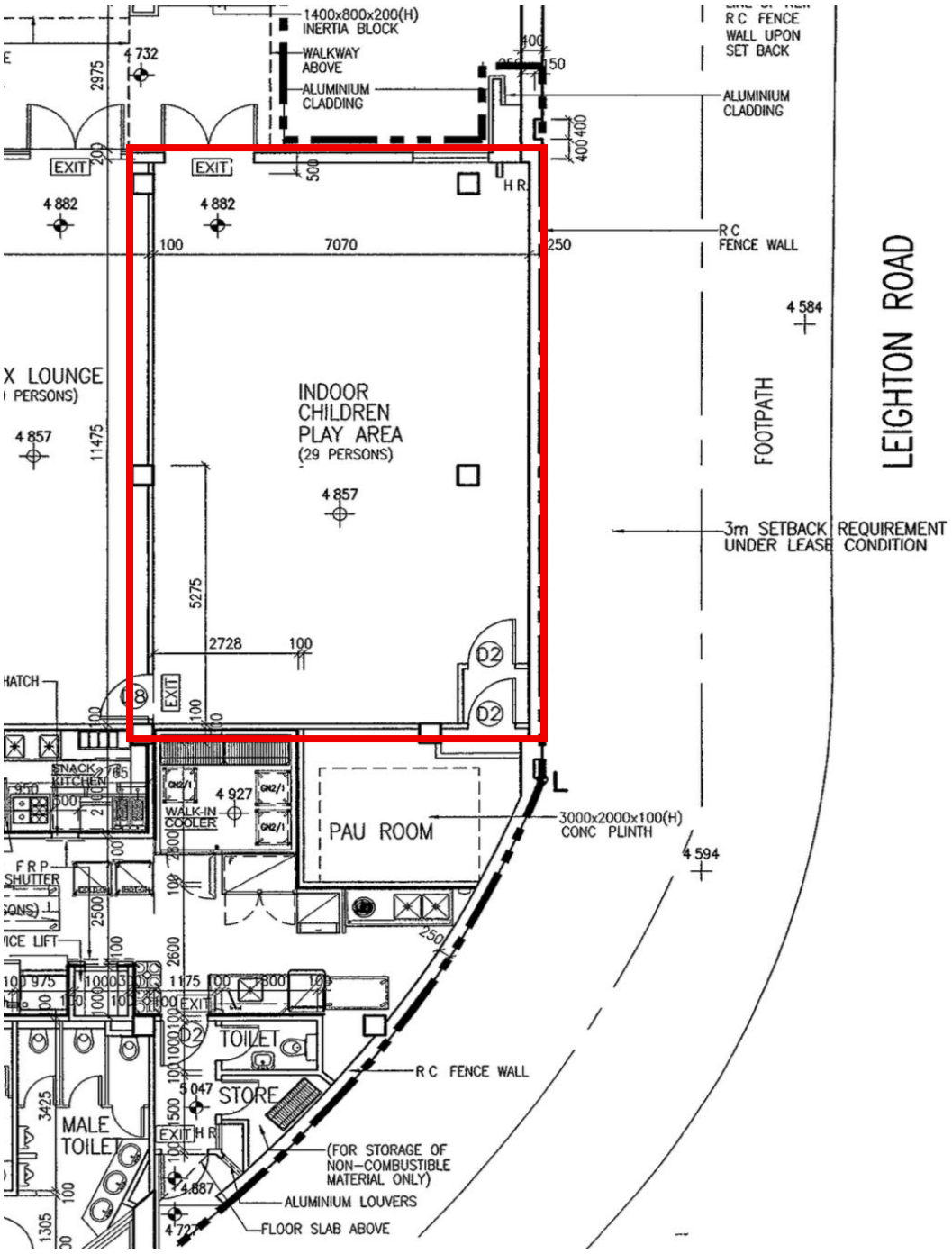
The Contractor shall accept the following Schedule of Payment:

20%	Upon signing of the Contract.
20%	Upon approval of the final design.
25%	Upon completion of demolition, construction works, fit-out works, and installation of major play equipment, furniture, fixtures and finishes, as certified by the Club.
30%	Upon completion of testing and commissioning of the renovation works for the Children's Playroom to the satisfaction of the Club, and submission of all warranty certificates and compliance documents meeting safety requirements of the Contract Price
5%	Upon completion of the 12-month Defects Liability Period

Appendix E – Floor Plan of Children's Playroom

Total Area: 77.32 sq.m.

Max. Fall Height: 865 mm (now)



Appendix F - Declaration of Non-Collusive Tendering and No Conflict of Interest

Tender Title: Design and Build Renovation of the Children's Playroom

Tenderer: _____

Non-Collusive Tendering Declaration

The Tenderer hereby represents, warrants and undertakes that:

1. The Tenderer has prepared and submitted this Tender independently and without any agreement, arrangement, communication, understanding, promise or undertaking with any other person or organization regarding tender prices, submission strategy, or any matter restricting competition.

2. The Tenderer has not disclosed and will not disclose any confidential tender information to any other tenderer, except where required by law or for obtaining professional advice.

3. The Tenderer acknowledges that any breach of this declaration may result in disqualification, rejection of the Tender, termination of any contract awarded, and/or any other action considered appropriate by the Club.

Declaration of No Conflict of Interest

The Tenderer hereby declares that, to the best of its knowledge and belief:

1. Neither the Tenderer nor any of its directors, partners, shareholders, officers, employees, agents or subcontractors involved in this tender exercise has any actual, potential or perceived conflict of interest in relation to this Tender.
2. The Tenderer has no financial, personal, business or other relationship with any member of the General Committee, Sub-Committee,

management or employee of Craigengower Cricket Club that may give rise to an actual, potential or perceived conflict of interest in the tender process.

3. The Tenderer shall immediately notify the Club in writing if any actual, potential or perceived conflict of interest arises during the tender process or during the Contract Period.

4. The Tenderer acknowledges that failure to disclose any actual, potential or perceived conflict of interest may result in:

   (a) disqualification from the tender exercise;

   (b) termination of any contract awarded; and/or

   (c) any other action deemed appropriate by the Club.

Verification of Declaration

The Tenderer acknowledges and agrees that the Club reserves the right, at any time during the tender evaluation process or during the Contract Period, to require the Tenderer to provide such further information, explanations, declarations, records, or supporting documentation as the Club may reasonably consider necessary for the purpose of verifying the accuracy and completeness of this Declaration.

The Tenderer further authorizes the Club to make such enquiries and carry out such checks as the Club considers appropriate in relation to any information provided by the Tenderer in connection with this tender exercise.

Failure to provide the requested information within the time specified by the Club, or the provision of false, misleading or incomplete information, may result in:

(a) disqualification from the tender exercise;

(b) rejection of the Tender;

(c) termination of any contract awarded to the Tenderer; and/or

(d) any other action which the Club considers appropriate.

Confirmation

The undersigned confirms that:

1. He/She is duly authorized to sign this Declaration on behalf of the Tenderer;
2. The information contained in this Declaration is true, complete and accurate to the best of his/her knowledge and belief; and
3. The Tenderer understands that the Club may rely upon this Declaration in evaluating the Tender and awarding any contract arising from this tender exercise.

Signed for and on behalf of the (tenderer)*

Name: _____

Position: _____

Signature: _____

Company Chop: _____

Date: _____

*Remarks: Additional signature blocks will need to be used where the tenderer is comprised of multiple parties.